

***HASSRA***

**Annual Report**

**2009 / 2010**

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## **PATRONS**

### Secretary of State for Work and Pensions

The Rt. Hon. Iain Duncan Smith MP

### Secretary of State for Health

The Rt. Hon. Andrew Lansley CBE MP

### Minister of State for Employment

Chris Grayling MP

### Minister of State for Pensions

Steve Webb MP

### Ministers of State for Health

Simon Burns MP (Health)

Paul Burstow MP (Care Services)

### The Parliamentary Under Secretaries of State for Work and Pensions

Lord Freud MP (Welfare Reform)

Maria Miller MP (Disabled People)

### Parliamentary Under Secretaries of State for Health

Anne Milton MP (Public Health)

Earl Howe MP (Quality)

## **PRESIDENT**

Sir Leigh Lewis

Permanent Secretary, Department of Work and Pensions

## **FIRST VICE-PRESIDENT**

Sir Hugh Taylor CB

Permanent Secretary, Department of Health

## **VICE PRESIDENTS**

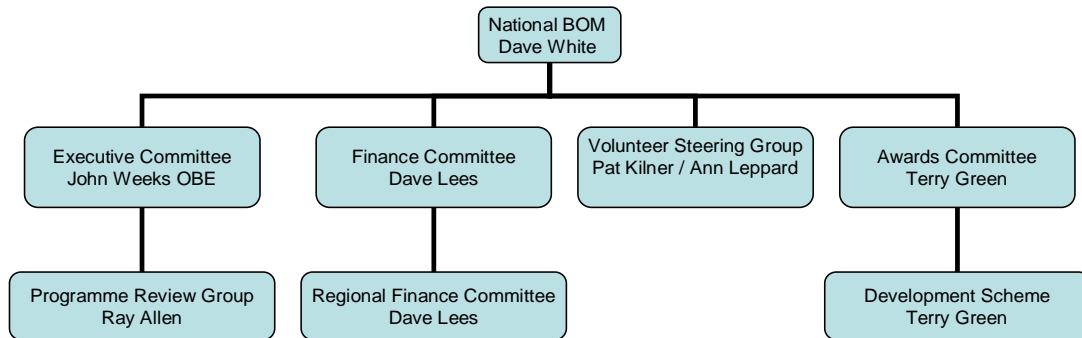
<b>DWP</b>	Terry Moran	Chief Exec. Pensions and Disability Carers Service
	Darra Singh	Chief Exec. Jobcentre Plus
	Gill Aitken	Director General. Legal Group
	Stephen Geraghty	Commissioner for Child Maintenance CMEC
	Geoffrey Podger	Chief Exec. HSE
<b>DH</b>	Prof. Dame Sally Davies	Chief Medical Officer/Director of Health & Social Care Standards and Quality
	Prof. K Woods	Chief Exec. Medicines & Healthcare products Regulatory Agency
<b>FSA</b>	Tim Smith	Chief Exec. Food Standards Agency
<b>MHS</b>	Steve McGrath	Chief Exec. Meat Hygiene Service

## National and Regional Committees

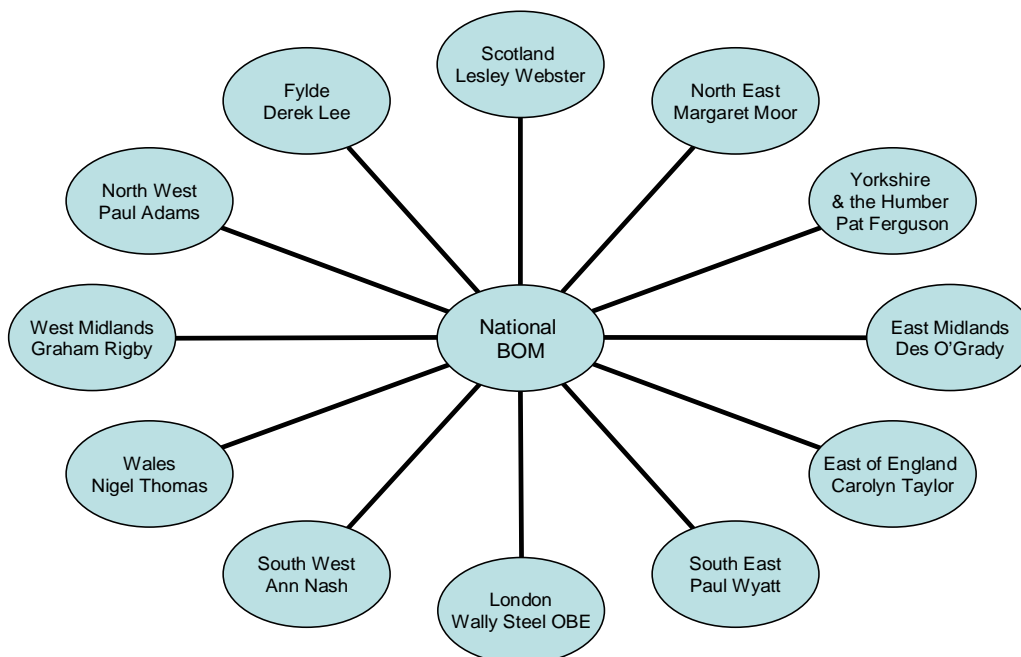
The organisation charts below show HASSRA's National Committees and the names of their Chairs. Members of these decision-making bodies are at appendix 1.

Also below are the names of Chairs for each of the Regional Committees. Every region is affiliated to National HASSRA and none is responsible for or reports to another.

### HASSRA National Committees



### HASSRA Regional Committees



## **Introduction - Bernie Keay, HASSRA National Chair**

It gives me great pleasure to report HASSRA's achievements over the past year.

I should firstly like to commend the efforts of our volunteers. They have once again risen to the challenge of providing a first class Association for members. They have also given unprecedented levels of support to our sponsors through their commitment to wellbeing initiatives.

I want also to acknowledge the hard work and professionalism of the HASSRA National Team. They too have served the Association with great dedication, whilst delivering a very challenging programme of efficiencies, in common with colleagues throughout our sponsor businesses.

We have also seen membership increase from around 65,000 to over 70,000 over the past year or so. It is no coincidence that this increase was achieved alongside our wellbeing partnership with DWP, which has given HASSRA unprecedented access to existing and potential members throughout the Department.

As I prepare to hand over the reins to our new National Chairperson, I reflect upon the last eight years with great pleasure. Together we faced many challenges, perhaps none greater than the recent modernisation programme, which touched us all - the national team, regional chairs and their committees, and volunteers and members - alike. We can take pride that we travelled that journey together and understood our obligation to contribute to the staffing and budgetary reductions required of our sponsors and colleagues in the workplace.

The year ahead will doubtless bring fresh challenges as we continue to develop and adapt to changing circumstances. I have every confidence that Dave White, our new National Chairperson, will provide the leadership we need to continue the journey.

Bernie Keay  
HASSRA Chairman  
April 2010

## 1. Scope and format of report

1.1 This report focuses on Association and National Team activities for the years ending 31 December 2009 and 31 March 2010. Whilst Association finances are reported in detail, HASSRA National Team cost centre finances are reported separately to DWP Corporate HR and shown here in summary only.

1.2 The document broadly follows the format of the HASSRA 2009 Business Plan to help readers cross-reference our plans with outcomes achieved. The Chairs reports for the Executive and Awards Committees are at appendix 2. The achievements of other committees are subsumed within the main body of this report.

## 2. National and regional programmes

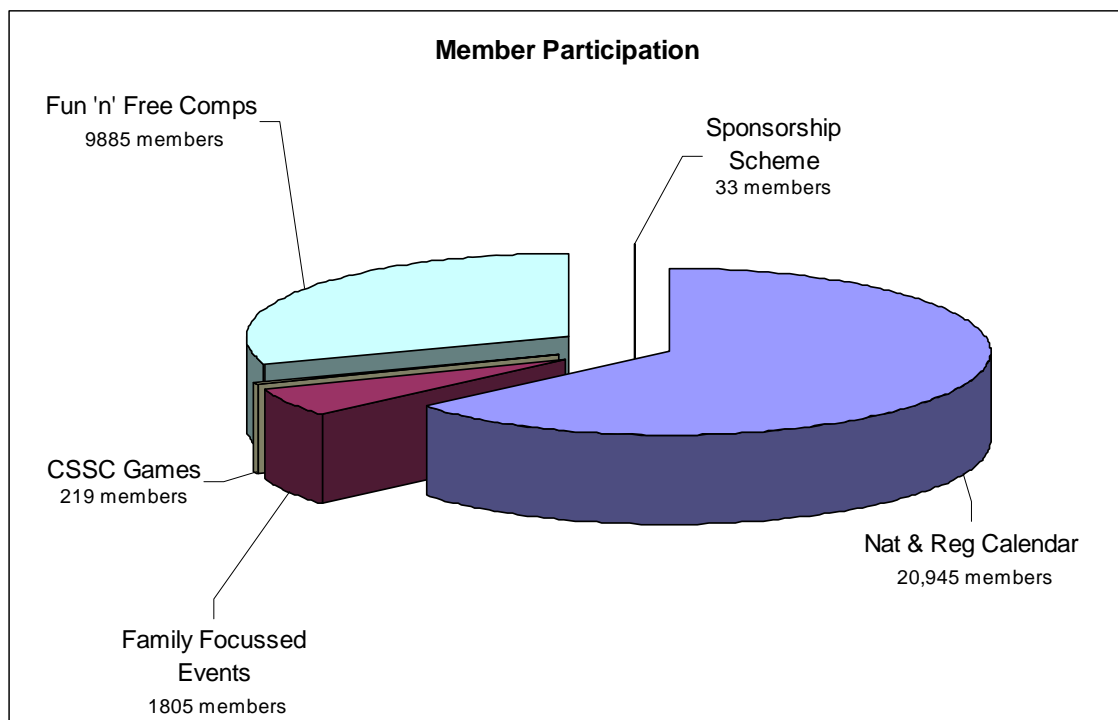
### Annual Conference May 2009

2.1 The 2009 Annual Conference was held on Tuesday 12 May 2009, Barcelo Oxford Hotel and attended by 72 HASSRA members and staff. Three motions were submitted for consideration: one was passed, one withdrawn and one defeated. Full details can be found in the Conference Minutes.

2.2 The evening culminated in an Awards Ceremony to celebrate members' achievements. It was well-supported by 136 members, VIPs', awards winners and their guests. To mark the occasion of the 200<sup>th</sup> Lottery draw the top prize of a Mini Cooper car was presented to the April 2009 winner, Kerry Wilde. Trophies were presented by VIPs to HASSRA's 2008 Awards winners, named below with 2009 winners:

<b>HASSRA Awards</b>	<b>2008</b>	<b>2009</b>
Sir Clifford Jarrett Trophy: (Best Association)	NORTH EAST	NORTH WEST
Sir Philip Rogers Trophy: (Best 'Large' Club)	STOCKTON BDC (North East)	FPC NEWCASTLE (North East)
Sir Michael Partridge Trophy: (Best 'Small' Club)	BROADACRE HOUSE (North East)	ILKESTON & DISTRICT (East Midlands)
Sir Donald Sargent Trophy: (Best Sportsman)	TONY SOUTHERN (North West)	LAWRENCE PAYNE (Scotland)
Cree Trophy: (Best Sportswoman)	JAYNE NOTMAN (East Midlands)	ZOE DIXON (Fylde)
Bentliff Trophy: (Best Magazine)	LEODIS (Yorkshire and the Humber)	WESTWORLD (West Midlands)
Rachel Lomax Trophy: (Volunteer of the Year)	PAUL CLARKSON (North West)	ANDY GRAHAM & VICKY MUMMERY (Scotland) (East of England)
Lesley Strathie Trophy: (Best Business Sponsor)	CHRISTINA SWEENEY (Yorkshire and the Humber)	RICHARD BINGHAM (East Midlands)

2.3 HASSRA delivered a full and varied programme during 2009, achieving considerable savings to members and maximising participation.



2.4 Most regions organised flagship family-focussed events, ranging from fun days at theme parks to free tickets at local attractions. This was in lieu of Special Event, which is now held biennially. A total of 3,955 people attended these events at a cost of £45,000 to the Association. Feedback from participants was overwhelmingly positive.

2.5 A full programme of other national and regional events and competitions was delivered throughout the year, enjoyed by 20,945 members providing who benefited from average savings/subsidies of £13.25. (See appendices 3 and 4 for programme details and National Championship results.)

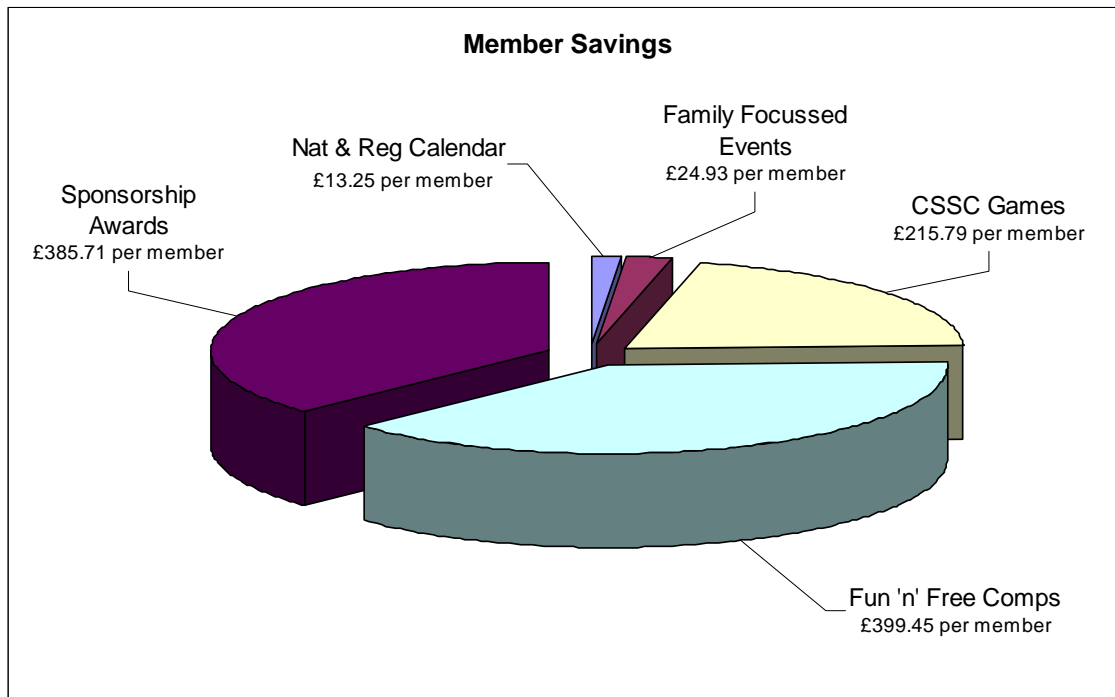
2.6 HASSRA entered 13 national teams in the CSSC Games. 219 members participated and enjoyed average savings/subsidies of £215, at a total cost of £47,259 to the Association. (Results are at appendix 5.)

2.7 HASSRA participated in a further seven CSSC National competitions, competing for the Duke of York Trophy scoring events. (Results are at appendix 6.)

2.8 Fun and Free Competitions were entered by 9,885 members (compared to 16,400 members in 2008). There were 44 winners who each benefited by on average £399.

2.9 The Sponsorship Scheme was renamed the *Development Scheme* and the criteria for awards was reviewed to ensure they remained relevant and appropriate. Three broad areas for applications were introduced: personal development within HASSRA or local communities, sporting development, and development for members with a disability. New guidance and forms are being

developed and the revised scheme will be launched in early summer. Meanwhile, during 2009 the Committee considered a total of 33 applications out of which 21 Awards were made, amounting to £8,100, an increase of £2,971 on 2008.



2.10 The National Programme was reviewed in light of feedback received from regional boards, members and the Executive Committee resulting in the following changes to the Programme:

- 2009: Art removed from the programme due to insufficient support in previous years
- 2010: Music removed due to insufficient support at national level but will be replaced in 2011 with 'HASSRA's Got Talent' competition

2.11 Other changes being introduced between 2010 and 2012 include: combining the General Knowledge and Pop Quizzes; badminton becoming biennial; and Drama becoming a full annual National Event.

### 3. Membership benefits and services

#### Discounts

3.1 As partnership agreements with suppliers came up for renewal we reviewed current discounts to gauge their ongoing value, appeal and relevance. This resulted in:

- renewal of London Eye contract from 1 January with a continuing 15% discount, increased to 20% from 26 March 2010. HASSRA continues to be one of only 45 companies permitted a special discount with London Eye on flights and river cruises. Savings to members totaled £1,787.
- a new National contract with Merlin Entertainment Group which replaced individual regional ones and commenced in January 2010. It provides some excellent daily and annual discounts for their theme park attractions and hotels starting at, for example 20% for a family, 25%- 45% for individuals, and up to 55% discount on child prices for specific attractions. Data for 2009 on the regional agreements is not available.
- substantial support from CSiS in Insurance Vouchers (£250 each) to HASSRA Lottery car winners and special rate policies for 70 HASSRA members in Motor, Travel, and Home insurance. This is in addition to £5,000 for our Football tournament, a £2,660 grant towards the costs of the Art & Photography brochure, and £1,000 for sponsorship of disabled and disadvantaged sportspeople (from their Widow's & Orphans fund). HASSRA is extremely grateful to CSiS for their enormous support, valued in excess of £11,700 (excluding insurance policies), and in return promote their services as much as possible in Headlines magazine, the website and the 75<sup>th</sup> anniversary calendar. They are supporting Special Event in lieu of Football in 2010.
- continued discounted rates from BUPA to HASSRA members for Health, Private medical insurance schemes and a range of other offers.

3.2 Unfortunately our holiday provider, Harvey World Travel went into Administration and we were unable to find another provider which could offer the same level of benefits which were not already provided by the DWP Discount scheme. The Executive Committee was, however, able to satisfy itself we had sufficient providers within regional discount portfolios to obviate the need for a continuing search for a national provider.

3.3 Regions continued to sell cinema and theme park tickets during 2009, providing massive savings to members:

Member Savings		
	2008	2009
Theme Parks	£208, 433	£197, 014
Cinema tickets	£687, 157	£580, 655

## Marketing

3.4 HASSRA published its first formal Marketing Strategy, which included marketing plans for 2010/11. We also reviewed as much of our marketing material as possible to ensure continuing relevance, value and efficacy.

3.5 New posters and flyers were developed for use at Live Well Work Well (LWWW) events, covering work-life balance, online membership applications, and membership benefits. We also provided promotional products – such as pedometers, dynobands and stress balls – to encourage take-up of membership. Across this period of activity membership increased by 8%, demonstrating the value of this targeted marketing effort.

3.6 Publicity for HASSRA's 75<sup>th</sup> Anniversary activities included:

- a competition for members to create a 75<sup>th</sup> logo; the winning one was publicised in Headlines magazine and is being used on all 75<sup>th</sup> anniversary material.
- Refreshed promotional material for the Lottery highlighting the new silver coloured Mini Cooper
- a 'cash-o-meter' published on the web and in Headlines showing monies raised for charities through the fun-events organised by regions and local clubs. (The target is £75,000. £10,000 had already been raised by April 2010.)
- HASSRA's partnership with the Haiti Disaster Emergency Commission appeal, which enabled members to make donations directly as individuals or as part of a group
- a 2010 special anniversary calendar for all retired members and a Year Planner for business sponsors.

3.7 The website continued to be fully utilised as a means of communicating with members. The National Team also entered into a partnership with North West Region to pilot their Marketing and Media group taking responsibility for designing a new look to their regional web pages. The NW website, still under the HASSRA umbrella, went live on 5th April 2010. HCS will monitor the pilot and views of other regions on the merits of the NW approach to their web pages will be taken into consideration in preparation for the refresh of the whole HASSRA website. We remain subject to DWP media policies, which allow us to "personalise" the web page but not to change their underlying structure.

#### 4. Recruitment and Retention

4.1 The Executive Committee had intended to review the national recruitment plan during 2009. However, this was overtaken by the launch of LWWW events in June 2009, which provided new and unprecedented opportunities to recruit new members. These, alongside other initiatives such as HASSRA featuring on the front page of the DWP Intranet, resulted in membership increasing by almost 10% between December 2008 and March 2010. (See appendix 7.)

4.2 Lottery membership reduced during the first half of 2009, but saw a resurgence towards the end of the financial year. As a result, our lottery income for 2009 decreased overall but we expect to see the full benefits of the increase in membership during 2010. A new campaign was launched in January 2010, using the 75<sup>th</sup> Anniversary and new-style Mini Cooper car, to encourage further take-up of Lottery shares. Early results are encouraging.

Membership	Dec 2008	Dec 2009	March 2010
Association	65, 000	70, 542	< 71, 000
Lottery	29, 000	34, 000	35, 000

#### 5. Volunteer development

5.1 The Association places enormous value on the contribution of employed and retired volunteers and on increasing our volunteer capacity in order to maintain our programme. To achieve this we have:

- developed a volunteer recruitment and development framework to encourage more members to become involved in programme delivery
- engaged with local managers to understand their business needs, promote the benefits of HASSRA, and build on these critical relationships to help us increase volunteer capacity
- worked at senior levels with sponsors to maximise the value of recruitment opportunities arising from business activities (eg. induction of new entrants, conferences, etc.).

5.2 We have also been working closely with *Running Sports*, a company which supports the development of volunteers in organisations such as our own. At our invitation and funded by National HASSRA, Running Sports has given presentations to regional committees and AGMs on volunteer development. Most regions took advantage of this opportunity and feedback has been very positive.

## 6. Business Sponsorship Development

6.1 In 2008 HASSRA forged close partnerships with DWP in the sphere of Wellbeing. In 2009 we consolidated and built upon this welcome development by:

- introducing a new full time post of "Programme and Wellbeing Co-ordinator" to provide a focal point for coordination of closer working between HASSRA and sponsor businesses in the delivery of Wellbeing.
- working in partnership with the DWP Health, Safety and Wellbeing Team and its contractors to successfully deliver 327 Live Well Work Well events in 2009 (another 178 by March 2010)
- engaging with DH, CMEC and FSA to forge partnerships in support of their own developing Wellbeing initiatives.

6.2 This approach has proved extremely fruitful for the Association in terms of increased membership and income and a renewed interest in establishing local clubs.

6.3 Phase 2 of the LWWW roll-out will begin in October 2010. This will see offices being visited for a second time over an eighteen month period to identify solutions to any issues identified during the first phase. HASSRA remains committed to the initiative but its involvement in Phase 2 will be determined by available resources.

## 7. Business Programme

### HASSRA National Accounts

7.1 Dafferns, the Association's auditors, have completed their audit of the financial statements of both HASSRA National and Lottery for 2009. (Copies of audited accounts are at **appendices 8 & 9.**)

7.2 Our projected outturn for 2009 was an overall surplus of £30k, but our actual result for 2009 was better than anticipated with a surplus of £75k.

- |                              |            |
|------------------------------|------------|
| • National (Revenue) Deficit | (£121,785) |
| • Lottery Surplus            | £197,579   |
| • Overall Surplus            | £75,000    |

7.3 Points to note include:

- subscription income increased by £57k
- the 2008 Special Event refunded £18k
- Nationally funded regional fun days £45k

### CSSC DA Grant

7.4 The CSSC Grant for 2009 was £0.146m, a slight reduction on 2008.

## Lottery Accounts

7.5 Accounts show an excess of income over expenditure of £0.197m, a decrease of £0.064m from 2008 (24%). As a result BOM asked for a marketing campaign to be launched to increase sales. This began in January 2010 and continues.

## Lottery Investment Account

7.6 Interest income from the Government Deposit Investment decreased dramatically during 2009 as a result of the economic downturn

## **8. Business Development**

### Service Model

8.1 During 2009 HASSRA implemented a uniform business model and common standards for the delivery of services to regional associations, volunteers and members. HASSRA National Team staff and Regional Chairs were consulted on the content of the Service Model, which was implemented on 1<sup>st</sup> April 2010. For some regions this will bring about substantial changes in working practices and so the National Team is being flexible and supportive about the pace at which changes will be made.

### Management Information System

8.2 We reviewed and further developed the management information system to ensure it continues to generate high quality intelligence on programme, benefits and Wellbeing activities and outcomes. A new style MI report is being developed which will be used to ensure regional boards are fully informed on service levels delivered.

### Internet Banking

8.3 A new national trading account was opened with Lloyds TSB with internet functionality. The opening of the new regional accounts is progressing well with seven out of the 12 already open.

### Financial Accounting System (SAGE)

8.4 The purchase and development of a new financial accounting system has progressed during the year, and we continue to work with DWP Security colleagues to secure the necessary security accreditation.

### Membership Database

8.5 The Single Membership database was launched in January 2009 providing a networked facility for on-line membership applications for all DWP staff and e-forms for non-DWP colleagues (who cannot access the DWP

intranet). During 2009 a large data cleansing exercise was undertaken before the 12 regional databases were migrated to the new system. Work was also commissioned for development of on-line Lottery applications and is currently being prioritised within DWP's development programme.

8.6 We were not able to progress online ticket sales using the Database because of Industry and DWP restrictions on transmission of debit and credit card data through the e-mail system. This will be taken forward once the new financial accounting system is in place.

## **9 Organisational Development**

9.1 We implemented a new organisation during 2009 to enable the National Team to sustain a quality service to members and volunteers within a tightening resources framework. This featured:

- a single finance team operating to common service standards, using standard support tools (eg, internet banking, centralised ticket sales) and benefiting from economies of scale
- partnering regions (for the purposes of National Team service delivery) in order to optimise the use of resources and expertise, and increase the National Team's capacity and flexibility.
- refocusing the activities of the central services team to raise its capability to produce high quality and professional services to regional teams and associations.

## 10. 2010 /11 Aims and objectives

10.1 A full account of the Association and National Team aims and objectives for 2010/11 is set out in the business plan for that period. The table below summarises the priorities proposed by the National Board of Management.

Care and Maintenance	Business and Organisational Development
<p>National Programme:</p> <ul style="list-style-type: none"> <li>• National Conference</li> <li>• National events/competitions</li> <li>• Special Event, Canterbury</li> <li>• 75<sup>th</sup> Anniversary events</li> <li>• Emphasis on Family Events</li> <li>• National team entry in CSSC games</li> </ul>	<p>Business Development:</p> <ul style="list-style-type: none"> <li>• Deliver revised Headcount targets for 2010/11</li> <li>• Sage accounting software (accruals accounting)</li> <li>• Membership database – online Lottery applications</li> <li>• Implement Volunteer recruitment and development framework</li> <li>• Engage with local managers to develop shared understanding of the values of Volunteering.</li> <li>• Work with sponsors to maximise the value of recruitment opportunities</li> </ul>
<p>Business Programme:</p> <ul style="list-style-type: none"> <li>• Business Plan (National and regional)</li> <li>• Financial planning, management and reporting (for Association funds, DWP cost centre and HR Finance)</li> <li>• Secretariat services for National Board of Management</li> <li>• Review HASSRA Communications Framework</li> <li>• Further development of Wellbeing partnerships and delivery capability</li> <li>• Further development of MI collection, collation and reporting system</li> </ul>	<p>Organisational Development:</p> <ul style="list-style-type: none"> <li>• Monitor the implementation and capability of the present organisational model</li> <li>• Review the service model and associated National Team staff deployment in light of any changes to current funding and headcount assumptions.</li> </ul>
<p>Recruitment and Retention:</p> <ul style="list-style-type: none"> <li>• Review Recruitment Target</li> <li>• Develop new National recruitment plan to deliver national recruitment target</li> <li>• Review and improve our marketing capability</li> </ul>	<p>Business Sponsorship development</p> <ul style="list-style-type: none"> <li>• Continue to work in partnership with the DWP Health, Safety and Wellbeing Team and its contractors to successfully deliver Wellbeing initiatives</li> <li>• Continue to engage with DH, CMEC and FSA in support of their own Wellbeing initiatives.</li> </ul>
<p>Membership benefits and services:</p> <ul style="list-style-type: none"> <li>• Deliver Marketing strategy products</li> <li>• Inter- and intra-regional events and competitions</li> <li>• Members' discounts and other concessionary benefits</li> </ul>	

## Appendix 1

### 2009/2010 National HASSRA decision making bodies

(Position as at 1<sup>st</sup> May 2010)

<b>National Officers</b>		<b>Subject to Election</b>
Chairman	Dave White	n/a
Operations Director	Craig Lewis	n/a
Acting Finance Director	Dave Lees	n/a
 <b>Board of Management</b>		
Chairman	Dave White	n/a
Operations Director	Craig Lewis	n/a
Acting Finance Director	Dave Lees	n/a
Elected Member	Ann Leppard	May 2012
Elected Member	Denise Ward	May 2012
Elected Member	Wally Steel OBE	May 2010
Elected Member	Vacancy	May 2010
Elected Member	Vacancy	May 2012
Acting EC representative	Maggie Ritchie	n/a
Co-opted Member	Paul Adams	n/a
 <b>Finance Committee</b>		
Chairman	Dave Lees	n/a
Elected Member	Vacancy (staff)	May 2012
Elected Member	Vacancy (non-staff)	May 2012
Elected Member	Vacancy (non-staff)	May 2010
Elected Member	Helena Whitehead	May 2010
Elected Member	Nikki Stowe	May 2011
 <b>Awards Committee</b>		
Elected Member (Chairman)	Terry Green CBE	May 2010
Elected Member	Irena Gorbun	May 2012
Elected Member	George Robinson	May 2011
 <b>Executive Committee</b>		
Chairman	John Weeks OBE	May 2011
Operations Director	Craig Lewis	n/a
Corporate Services Manager	Rosalinde Smith	n/a

The following are EC members:

Ray Allen	London and South East	Regional Business Partner
Moz Baker	East of England and Yorkshire & The Humber	Programme and Wellbeing Coordinator and Acting Regional Business Partner,
Jen Richardson	Fylde and North West	Regional Business Partner
Maggie Ritchie	North East and Scotland	Regional Business Partner
Tina Street	South West and Wales	Regional Business Partner
Jas Tamber	East and West Midlands	Regional Business Partner

## Appendix 2

### Reports from Chairs

#### Executive Committee Chair: John Weeks

The Executive Committee (EC) met five times during 2009 and continued to play a key role in the delivery of HASSRA's national programme. They had considerable input to the planning of HASSRA's 75<sup>th</sup> anniversary celebrations, 2010 Special Event, delivery of recruitment, benefits and marketing initiatives as well as support for Departments' wellbeing programmes.

Recruitment and retention initiatives played a significant part of the EC's work. Membership levels have increased despite a very fluid staffing position within the sponsoring departments. The EC has played a part in developing successful fun and free competitions for 2009 and had begun work on the programme for 2010 but under the new Service Model this work was passed to HASSRA's Corporate Services team. EC will continue to have input into the type of competitions that will be made available to members.

The work of the EC has been carried out with a backdrop of a new organisational structure and reducing headcount and all the changes that come with that environment. For 2010 EC are considering how to best develop the Programme for members and in particular use volunteers.

#### Awards Committee Chair: Terry Green

##### Development Scheme

The Awards Committee (AC) met three times to consider 33 sponsorship applications: 21 Awards were made, an increase of 3% on 2008 totalling £8,100; additional funding was sanctioned by BOM and FC making the sum available £10k plus a grant of £5k from the Civil Service Widows and Orphans Fund (CSWOF) . Three awards were made to members with a disability from those funds.

Sub-standard submissions were still an issue: 12 refusals compared to 11 in 2008. Our response was to give a full explanation and, where reasonable, to encourage a further application. The Committee's concerns about the Scheme were discussed with EC and BOM, resulting in a name change to Development Scheme, and broadening of the criteria for applications to: i. well-being activities – personal development within HASSRA or within the local community; ii. sporting development, and iii. development for members with a disability. Work continues on new guidance and developing online application forms. It is hoped these changes, together with a major publicity campaign will generate increased take up of the scheme as well as improved applications.

## **Appendix 2 continued**

### Major Awards

The biggest single responsibility was to consider nominations for major awards. We felt that the overall quality of the submissions made in respect of 2008 had improved. We were again able to allow extra time for Regional Managers to submit nominations for the awards made in May 2009 relating to 2008.

During 2009 we reviewed the criteria for the Sir Philip Jarrett trophy and made revisions to reflect changes in the business. These were approved by BOM and will be used for the awards made for 2009. We made the revisions so that the format can be used for submissions to us and as the basis for the regional association annual reports to their members. The criteria for the Bentliffe Trophy were revised again in 2009 so that all communications will now be covered by this trophy which is awarded in May 2010 and electronic communications can be submitted electronically.

## Appendix 3

### 2009 Calendar of HASSRA National programme of events

<b>Month</b>	<b>Date</b>	<b>Event</b>	<b>Host Region</b>
<b>January</b>	23 <sup>rd</sup>	Squash	Wales
	30 <sup>th</sup>	General Knowledge Quiz	East Midlands
<b>February</b>			
<b>March</b>			
<b>April</b>	24 <sup>th</sup>	Drama (IA)	South West
<b>May</b>	8 <sup>th</sup>	Rugby 7's	Y&H
	11 <sup>th</sup>	Crown Green Bowls	Y&H
	12 <sup>th</sup>	Annual Conference	Central Support
	15 <sup>th</sup>	Five-a-side Football (Mens)	South West
	29 <sup>th</sup>	Badminton	Scotland
<b>June</b>	12 <sup>th</sup>	Five-a-side Football (Ladies)	North East
<b>July</b>	9 <sup>th</sup> /10 <sup>th</sup>	Flat Green Bowls & Chess	Scotland
	17 <sup>th</sup>	Mixed Rounders	South East
	24 <sup>th</sup>	Angling (Coarse)	East of England
<b>August</b>	7 <sup>th</sup>	Tennis	West Midlands
	14 <sup>th</sup>	Golf	Wales
<b>September</b>	11 <sup>th</sup>	Crown Green Bowls (IA)	Y&H
<b>October</b>		Art	Fylde
		Photography	Y&H
	2 <sup>nd</sup>	Tenpin Bowling	London
	30 <sup>th</sup>	Darts	North West
<b>November</b>		Pool / Snooker	East of England
	6 <sup>th</sup>	Indoor Cricket (IA)	Y&H
		Pop Quiz	Fylde
<b>December</b>			

## Appendix 4 National Championship results

### ANGLING (Coarse)

24.07.09  
Barford Lakes, Norwich

Singles	Winner: Chris Knights (East of England) Runner up: Simon Higgs (East Midlands)
Team	Winners: East Midlands Runners up: North East

### BADMINTON

29.05.09  
Glasgow

Mens doubles:	Winners: Simon Bamber & Richard Andrews (North East)
Ladies doubles:	Winners: Janet Wilson & Pat Wood (London)
Mixed doubles:	Winners: Simon Bamber & Helen Mudd (North East)

### BOWLS (Flat Green)

09/10.07.09  
National Badminton  
Academy, Glasgow

Mens singles:	Winner: Leigh Moses (Wales) Runner up: Robert Hebblewhite (Yorkshire & The Humber)
Ladies singles:	Winner: Karen Simmons (East of England) Runner up: Linda Hough (North West)
Pairs:	Winners: Paul Higginson & Russell Pearce (East Midlands) Runners up: Gary Johnstone & Hugh McCrindle (Scotland)

### CHESS

09/10.07.09 Beardmore  
Hotel, Clydebank

Joint winners: Peter Jowatt (North West) and Johnathan Nelson (Yorkshire & The Humber)

### DARTS

30.10.09  
Didsbury, Manchester.

Mens singles:	Winner: Stuart Monaghan (Yorkshire & The Humber) Runner up: Christian Pratt (North West)
Ladies singles:	Winner: Sandra Cox (South East) Runner up: Ros Wilkinson (South West)
Team:	Winners: North East Runners up: South East

### FOOTBALL (Ladies 5-a-side)

12.06.09  
Newcastle

Winners: Yorkshire & The Humber  
Runners up: London

### FOOTBALL (Mens 5-a-side)

15.05.09  
South West

Winners: London  
Runners up: South West

### GENERAL KNOWLEDGE QUIZ

30.01.09  
The Jury's Inn,  
Nottingham

Winners: Fylde  
Runners up: North East

### GOLF

14.08.09 Wenvoe  
Castle GC, Cardiff

Mens gross: (Scratch)	Winner: Chris Hewitt (North East)
Mens nett: (Handicap)	Winner: Jim Savage (London)
Ladies gross:	Winner: Sarah Cranton (West Midlands)
Ladies nett:	Winner: Jayne Leonard (East Midlands)

## Appendix 4 continued

<b>MIXED ROUNDERS</b>		Winners: Yorkshire & The Humber
17.07.09 University of Kent at Canterbury		Runners up: Wales
<b>PHOTOGRAPHY</b>	Best print:	Philip Hodson (Fylde) Dave Bibby (Fylde)
Yorkshire & The Humber	Best slide:	
	Best snapshot:	Tina Welsh (South East)
	Best Region	Fylde
	(Graham Schofield Trophy)	
	Mike Brougham Trophy	Wendy Garratt (North East)
	(Best Beginner)	
	Best Photograph Overall	Dave Bibby (Fylde)
<b>POOL</b>		
13.11.09	Mens singles:	Winner: John Williams (Wales) Runner up: Stephen Ainsworth (Scotland)
Shades Snooker & Pool Hall, Hatfield	Ladies singles:	Winner: Jane Doig (Wales) Runner up: Lucy Rogerson (South West)
<b>POP QUIZ</b>		
27.11.09		Winners: Yorkshire & The Humber
DeVere Hotel, Blackpool		Runners up: North West
<b>SNOOKER</b>		
13.11.09		Winner: Mark Miller (North West)
Shades Snooker & Pool Hall, Hatfield		Runner up: Joe Grimshaw (East of England)
<b>SQUASH</b>		
23.01.09	Mens:	Winner: Lee Willetts (Yorkshire & The Humber) Runner up: John McCue (London)
Cardiff	Ladies:	Winner: Jackie Codman (Yorkshire & The Humber) Runner up: Sian Hughes (Wales)
<b>TENNIS</b>		
07.08.09	Mens doubles:	Winners: Alan Williams & Mike Bartlett (London) Runners up: Peter Riddler & Malcolm Stanwix (North East)
The Warwickshire Health & Racquets Club, Coventry	Ladies doubles:	Winners: Joyce Langham & Janice Orum (Wales) Runners up: Julie Barham & Diane Merritt (South East)
<b>TENPIN BOWLING</b>		
02.10.09	Mens Scratch:	Winner: Norman Hamed (Yorkshire & The Humber) Runner up: Dave Broomfield (North West) Winner: Steve Graham (East of England)
Charrington Bowl, Tolworth.	Mens Handicap:	Runner up: Paul Rudge (West Midlands)
	Ladies Scratch:	Winner: Natelie Woods (East of England) Runner up: Wendy Fitzmaurice (Yorkshire & The Humber)
	Ladies Handicap:	Winner: Maggie Gaughan (South West) Runner up: Audrey Peake (Yorkshire & The Humber)
	Mixed Doubles:	Winners: Colin Chappell & Natelie Woods (East of England) Runners up: Leighton Jukes & Katherine Hayward (West Midlands)
	Team:	Winners: East of England Runners up: West Midlands

## Appendix 5

### 2009 CSSC Games results

#### ATHLETICS

Masters T&F Championships

<b>BADMINTON</b>	HASSRA	Winners
<b>FENCING</b>		
Mens Sabre	Michael Berry	Winner
Mens Foil	Nicholas Fihosy	Runner-up
<b>KWIK CRICKET</b>	HASSRA Yorkshire & The Humber	Winners
	HASSRA Fylde	Runners-up
	HASSRA East Midlands	Semi-finalists
<b>MASTERS FOOTBALL</b>		
	HASSRA Yorkshire & The Humber	semi-finalists
	HASSRA Fylde	semi-finalists
Plate competition	HASSRA North West	Runners-up
<b>MIXED HOCKEY</b>		
Plate competition	HASSRA B	Runners-up
<b>NETBALL</b>		
Vase competition	HASSRA South	Winners
<b>SQUASH</b>		
Mens B plate	Lee Willetts	Winner
<b>SWIMMING</b>		
Mens champion	Martin Douglas	
Mens Open	HASSRA C	1st
Ladies Open	HASSRA A	2nd
Mens Masters	HASSRA C	2nd
Ladies Masters	HASSRA A	2nd
Aggregate Masters	HASSRA C	1st
<b>TABLE TENNIS</b>		
Mens singles	Phil Cawser	Winner
Mens over 40's singles	Phil Cawser	Winner
Mens over 50's singles	Phil Cawser	Runner-up
Mens doubles	John De Pledge & Ian McElwee	Runners-up
Ladies singles	Joanna Roberts	Winner
Ladies over 50's singles	Leslie Whitehead	Runner-up
Ladies over 40's doubles	Joanne Kennedy & Leslie Whitehead	Runners-up
Ladies doubles	Joanna Roberts & Imogen Briers	Runners-up
Mixed doubles	Phil Cawser & Joanna Roberts	Winners

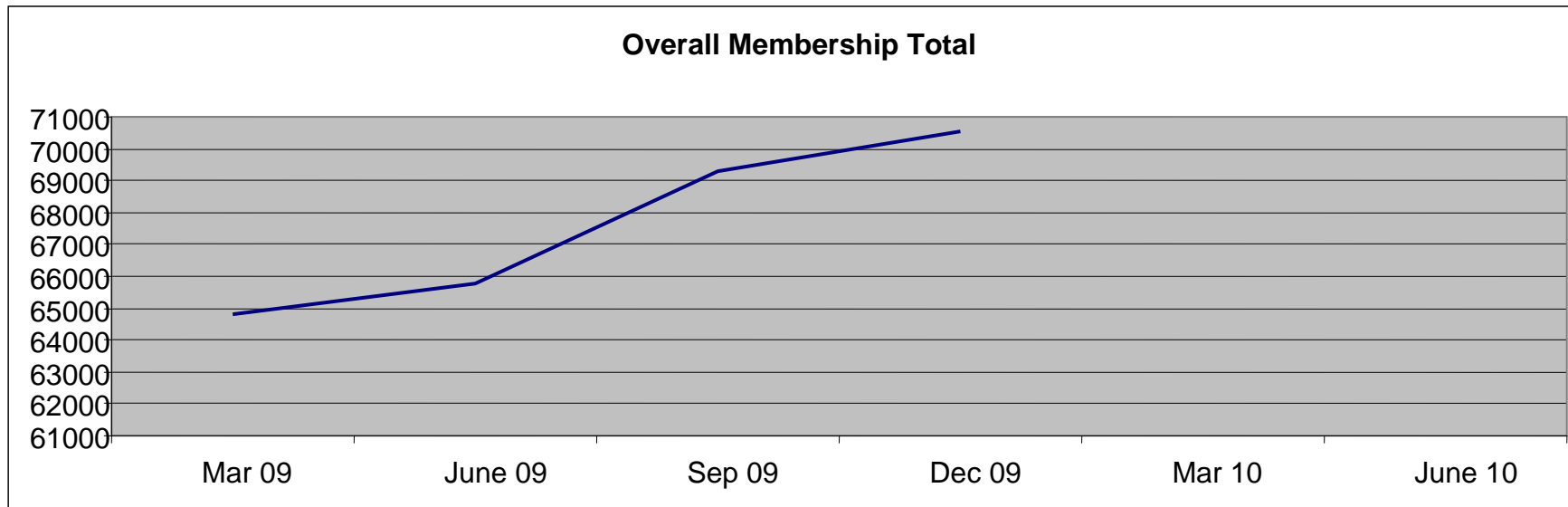
## Appendix 6

### 2009 National CSSC Competitions: Duke of York scoring events

	Name of HASSRA Team	Score
<b>ATHLETICS</b>	HASSRA	2nd
<b>BADMINTON</b>	HASSRA A	1st
<b>CRICKET</b>		
Curtis Bennett (11 a side) Plate competition	HASSRA Wales	2nd
	HASSRA Fylde	1st
	HASSRA South West	runners-up
6 a side	North West	1st
	HASSRA East Midlands	3rd
<b>DARTS</b>		
Mens singles	Alan Henderson (North West)	1st
Ladies singles	Bev Battle (South East)	2nd
Ladies pairs	Cathy Chappell & Delyth Harvard (Wales)	2nd
<b>FOOTBALL</b>		
Mens Masters 6 a side - Plate competition	HASSRA North West	runners-up
<b>GOLF</b>		
Balfour Trophy	HASSRA A	2nd
<b>HOCKEY</b>		
Hancock & Evans (mens 11 a side)	HASSRA Fylde/North West & Scotland	2nd
Joyce Cole (ladies 11 a side)	HASSRA Scotland	3rd
<b>LEVEL GREEN BOWLS</b>	HASSRA	1st
	HASSRA	3rd
<b>NETBALL</b>		
Vase winners	HASSRA South East	1st
<b>ROUNDERS</b>	HASSRA Yorkshire & The Humber	1st
	HASSRA South West	2nd
	HASSRA Wales	3rd
	HASSRA North West	4th
<b>SQUASH</b>		
Ladies singles	Sian Hughes (Wales)	2nd
<b>SWIMMING</b>		
Masters	HASSRA	2nd
Open	HASSRA	2nd
<b>TENPIN BOWLING</b>		
Scratch		3rd
<b>TENNIS</b>		
Ladies doubles	HASSRA	1st
Mens doubles	HASSRA	3rd
Mixed doubles	HASSRA	2nd

### Appendix 7 – Membership

	DWP	CMEC	DH	FSA	HSE	Priv Contractors	Spec Hospitals	Vets Agency	Locally Collected	Retired	TOTAL
<b>Mar-09</b>	53198	6024	1228	121	262	1356	248	472	27	1873	<b>64809</b>
<b>Jun-09</b>	54525	5736	1228	127	244	1317	240	462	30	1873	<b>65782</b>
<b>Sep-09</b>	57857	5909	1253	128	246	1281	245	464	26	1907	<b>69316</b>
<b>Dec-09</b>	59247	5777	1267	124	239	1247	251	461	16	1913	<b>70542</b>
<b>increase/decrease over period</b>	6049 11.37%	-247 -4.10%	39 3.18%	3 2.48%	-23 -8.78%	-109 -8.04%	3 1.21%	-11 -2.33%	-11 -40.74%	40 2.14%	<b>5733 8.85%</b>



**HASSRA NATIONAL**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2009**

# HASSRA NATIONAL

## CONTENTS OF THE FINANCIAL STATEMENTS for the year ended 31 December 2009

Income and expenditure account	2
Balance sheet	4
Notes to the financial statements	5
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**HASSRA NATIONAL**  
**INCOME AND EXPENDITURE ACCOUNT**  
**for the year ended 31 December 2009**

	Notes	2009 £	2008 £
<b>Income</b>			
Subscription		1,201,088	1,144,645
CSSC grant		146,525	149,919
Sponsorship		8,660	-
Commission		946	3,404
Cinema tickets income		402	(290)
Leisure tickets income		-	(427)
Art & photography grant		-	2,500
		1,357,621	1,299,751
<b>Expenditure</b>			
Rebates		879,339	844,396
CSSC grant		117,210	119,945
Uniforms and kit		1,221	345
Co-op bank grant		-	30
		997,770	964,716
<b>Events expenditure</b>			
CSSC	3	87,332	35,760
National	3	261,189	250,613
		11,330	48,662
Income less direct and events expenditure carried forward			

**HASSRA NATIONAL**

**INCOME AND EXPENDITURE ACCOUNT (CONTINUED)**  
for the year ended 31 December 2009

	Notes	2009 £	2008 £
Income less direct and events expenditure brought forward		11,330	48,662
<b>Administrative expenses</b>			
Audit and accountancy fees		5,170	5,456
Awards committee		474	531
Bank charges		689	550
BOM meetings		2,641	3,260
Chairpersons meetings		381	248
Childcare		270	-
Commission		1,059	882
Computer costs		2,224	-
Conference		32,401	26,131
Depreciation		719	477
Executive committee		130	102
Finance committee		97	74
Headlines magazine		47,640	48,632
Insurance		1,473	1,663
Major event offers		3,913	7,243
Office requisitions		96	351
Presentations		300	35
Printing, postage & stationery		14,641	9,679
Promotional initiatives		9,209	10,928
Sponsorship		9,100	4,829
Sports equipment		19	-
Staff expenses		80	78
Treasurers meetings		39	-
Trophies		350	354
		133,115	121,503
<b>Total expenditure</b>		1,479,406	1,372,592
<b>Excess of expenditure over income</b>	2	(121,785)	(72,841)
Reserves brought forward		162,016	21,037
Funds transferred from HASSRA Lottery		230,000	213,820
<b>Reserves carried forward</b>		£ 270,231	£ 162,016

**HASSRA NATIONAL**  
**BALANCE SHEET**  
as at 31 December 2009

	Notes	2009 £	2008 £
<b>FIXED ASSETS</b>			
Equipment	4	859	1,578
<b>CURRENT ASSETS</b>			
Cash at bank and in hand		325,503	182,123
Debtors	5	396,732	471,212
Prepayments	6	7,836	2,714
		730,071	656,049
<b>CURRENT LIABILITIES</b>			
Accruals and other creditors	7	(460,660)	(492,526)
Credit card		(39)	(3,085)
		£ 270,231	£ 162,016
<b>NET ASSETS</b>			
		£ 270,231	£ 162,016
Reserves at 1 January 2009		162,016	21,037
Excess of expenditure over income		(121,785)	(72,841)
Funds transferred from HASSRA Lottery		230,000	213,820
		£ 270,231	£ 162,016
		£ 270,231	£ 162,016

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Approved by the Treasurer:

David Lees  
7 April 2010

## HASSRA NATIONAL

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2009

#### 1. ACCOUNTING POLICIES

##### **Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

##### **Fixed assets and depreciation**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment - 33% on cost

##### **Revenue recognition**

Revenues in respect of subscriptions, grants and other income are recognised in the period they are intended to support. Rebates payable to regional HASSRA associations are matched with the revenue.

#### 2. EXCESS OF EXPENDITURE OVER INCOME

The excess of expenditure over income is stated after charging:

	<b>2009</b>	<b>2008</b>
	<b>£</b>	<b>£</b>
Depeciation - owned assets	719	477
Auditors' remuneration	5,170	5,456

## HASSRA NATIONAL

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) for the year ended 31 December 2009

#### 3. EVENTS EXPENDITURE

	2009		2008	
	CSSC	National	CSSC	National
Angling	-	7,219	-	7,179
Art & photography	-	4,241	-	3,333
Athletics	10,050	-	11,777	-
Badminton	-	8,294	2,365	8,225
Bowls	-	13,327	-	12,669
Chess	-	3,944	-	-
CSSC games	47,259	-	-	-
Darts	-	12,464	-	12,528
Fallow year	-	45,000	-	-
Football	-	35,049	-	9,924
Golf	1,572	13,099	2,172	13,336
Hill walking	-	-	4,666	-
Hockey	8,969	-	-	148
Literary competition	-	550	-	550
Live well, work well	-	63,267	-	-
Music	-	399	-	7,764
Netball	-	-	-	17,566
Pool & Snooker	-	7,649	-	7,870
Quiz (General knowledge)	-	12,024	-	10,170
Quiz (Pop)	-	11,331	-	228
Rounders	-	17,980	-	18,094
Special event				
- 2007	-	-	-	(4,186)
- 2008	-	(18,500)	-	101,570
Squash	2,601	5,300	821	3,552
Swimming	7,774	-	6,498	-
Table tennis	-	-	-	9,113
Ten-pin bowling	-	12,304	-	10,415
Tennis	4,486	6,248	3,073	565
Yachting	4,621	-	4,388	-
	<u>£ 87,332</u>	<u>£ 261,189</u>	<u>£ 35,760</u>	<u>£ 250,613</u>

**HASSRA NATIONAL**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
for the year ended 31 December 2009

**4. TANGIBLE FIXED ASSETS**

	<b>Equipment</b>
	<b>£</b>
<b>Cost</b>	
At 1 January 2009	13,383
	<hr/>
At 31 December 2009	£ 13,383
	<hr/> <hr/>
<b>Depreciation</b>	
At 1 January 2009	11,805
Charge for year	719
	<hr/>
At 31 December 2009	£ 12,524
	<hr/> <hr/>
<b>Net book value</b>	
At 31 December 2009	£ 859
	<hr/> <hr/>
At 31 December 2008	£ 1,578
	<hr/> <hr/>

**5. DEBTORS**

	<b>2009</b>	<b>2008</b>
	<b>£</b>	<b>£</b>
Subscriptions receivable	104,299	95,678
CSSC grant	-	149,919
Cinema tickets owed by regions	178,450	78,465
Cost centre grants receivable	1,236	-
Recoverable from HASSRA Lottery	112,747	147,150
	<hr/>	<hr/>
	£ 396,732	£ 471,212
	<hr/> <hr/>	<hr/> <hr/>

**6. PREPAYMENTS**

Event deposits	7,683	2,550
Commission	153	164
	<hr/>	<hr/>
	£ 7,836	£ 2,714
	<hr/> <hr/>	<hr/> <hr/>

HASSRA NATIONAL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
for the year ended 31 December 2009

7. ACCRUALS AND OTHER CREDITORS

	2009	2008
	£	£
CSSC grant to regions	-	119,945
Rebates to regions	247,670	216,826
Cinema tickets owed to suppliers	136,372	124,646
Events	36,876	1,463
Other accruals	37,182	6,371
Other amounts owed to regions	-	857
Corporation tax re: Lottery	2,560	22,418
	<u>£ 460,660</u>	<u>£ 492,526</u>

## **REPORT OF THE INDEPENDENT AUDITORS TO THE COMMITTEE OF HASSRA NATIONAL**

We have audited the financial statements of HASSRA National for the year ended 31 December 2009 on pages 2 to 8. These financial statements have been prepared in accordance with the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008).

This report is made solely to the committee of the Association as a body. Our audit work has been undertaken so that we might state to the committee those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and its members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of committee and auditors**

The HASSRA committee are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). In preparing these financial statements, the committee is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Association will continue to exist.

The committee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Association. It has general responsibility for taking reasonable steps to safeguard the assets of the Association and to prevent and detect fraud and other irregularities.

Our responsibility is to audit the financial statements in accordance with paragraph 17d of the HASSRA constitution and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view in accordance with UK Generally Accepted Accounting Practice. We also report to you if, in our opinion, a satisfactory system of control over transactions has not been maintained or if proper accounting records have not been kept by the Association. In addition, we state if we have not obtained all the information and explanations necessary for the purposes of our audit.

### **Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the accounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the committee in the preparation of the financial statements and of whether the accounting policies are appropriate to the Association's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE COMMITTEE OF  
HASSRA NATIONAL**

**Opinion**

In our opinion the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the HASSRA National affairs as at 31 December 2009 and of its income and expenditure for the year then ended.

Dafferns LLP  
Chartered Accountants  
Registered Auditors  
Warwick House  
32 Clarendon Street  
Leamington Spa  
Warwickshire  
CV32 4PG

13 April 2010

**HASSRA LOTTERY**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2009**

# HASSRA LOTTERY

## CONTENTS OF THE FINANCIAL STATEMENTS for the year ended 31 December 2009

Income and expenditure account	2
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**HASSRA LOTTERY**  
**INCOME AND EXPENDITURE ACCOUNT**  
**for the year ended 31 December 2009**

	Notes	2009 £	2008 £
<b>Income</b>			
Subscription shares sold		867,613	874,801
Interest receivable		8,547	60,470
		876,160	935,271
<b>Expenditure</b>			
Prizes		675,481	652,916
<b>Administrative expenses</b>			
Commission		1,345	1,345
Printing, stationery and promotions		705	1,455
Bank charges		37	29
		2,087	2,829
<b>Other expenses</b>			
Taxation	2	1,013	17,791
		197,579	261,735
<b>Excess of income over expenditure</b>			
Reserves brought forward		1,076,622	1,028,707
Funds transferred to HASSRA National		(230,000)	(213,820)
		£ 1,044,201	£ 1,076,622
		£ 1,044,201	£ 1,076,622

## HASSRA LOTTERY

### BALANCE SHEET as at 31 December 2009

	Notes	2009 £	2008 £
<b>CURRENT ASSETS</b>			
Bank			
Current account		138,540	22,568
High interest bank account		1,140	710
Treasury deposit account		1,629,000	1,712,000
		<u>1,768,680</u>	<u>1,735,278</u>
<b>DEBTORS</b>			
	3	<u>65,934</u>	<u>132,968</u>
		1,834,614	1,868,246
<b>CURRENT LIABILITIES</b>			
Amounts owed to regional associations		(536,820)	(516,820)
Accruals and other creditors	4	(253,593)	(274,804)
		<u>£ 1,044,201</u>	<u>£ 1,076,622</u>
<b>NET ASSETS</b>			
		<u>£ 1,044,201</u>	<u>£ 1,076,622</u>
Reserves at 1 January 2008		1,076,622	1,028,707
Excess of income over expenditure		197,579	261,735
Funds transferred to HASSRA National		(230,000)	(213,820)
		<u>£ 1,044,201</u>	<u>£ 1,076,622</u>

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Approved by the Treasurer:

David Lees  
7 April 2010

## HASSRA LOTTERY

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2009

#### 1. ACCOUNTING POLICIES

##### Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

##### Revenue recognition

Revenues in respect of subscriptions and other income are recognised in the period they are intended to support. Prizes payable to winners are matched with the revenue.

#### 2. TAXATION

	2009 £	2008 £
Charge for the year	2,560	17,791
Previous year overprovided	(1,547)	-
	<u>£ 1,013</u>	<u>£ 17,791</u>

Corporation tax has been provided on the gross interest receivable, including interest earned on funds held on behalf of regional associations for investment purposes.

#### 3. DEBTORS

Interest receivable	580	818
Subscriptions receivable	65,354	131,880
Other debtors	-	270
	<u>£ 65,934</u>	<u>£ 132,968</u>

#### 4. ACCRUALS AND OTHER CREDITORS

Prize accruals	140,391	125,997
Amounts due to HASSRA National	112,747	147,150
Other accruals	455	1,647
Refund of subscriptions	-	10
	<u>£ 253,593</u>	<u>£ 274,804</u>

## **REPORT OF THE INDEPENDENT AUDITORS TO THE COMMITTEE OF HASSRA LOTTERY**

We have audited the financial statements of HASSRA Lottery for the year ended 31 December 2009 on pages 2 to 4. These financial statements have been prepared in accordance with the accounting policies set out therein and the requirements of the Financial Reporting Standard for Smaller Entities (effective April 2008).

This report is made solely to the committee of the Association as a body. Our audit work has been undertaken so that we might state to the committee those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Association and its members as a body, for our audit work, for this report, or for the opinions we have formed.

### **Respective responsibilities of committee and auditors**

The HASSRA committee are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). In preparing these financial statements, the committee is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Association will continue to exist.

The committee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Association. It has general responsibility for taking reasonable steps to safeguard the assets of the Association and to prevent and detect fraud and other irregularities.

Our responsibility is to audit the financial statements in accordance with paragraph 17d of the HASSRA constitution and International Standards on Auditing (UK and Ireland)

We report to you our opinion as to whether the financial statements give a true and fair view in accordance with UK Generally Accepted Accounting Practice. We also report to you if, in our opinion, a satisfactory system of control over transactions has not been maintained or if proper accounting records have not been kept by the Association. In addition, we state if we have not obtained all the information and explanations necessary for the purposes of our audit.

### **Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the accounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the committee in the preparation of the financial statements and of whether the accounting policies are appropriate to the Association's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE COMMITTEE OF  
HASSRA LOTTERY**

**Opinion**

In our opinion the financial statements give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities, of the state of the HASSRA Lottery affairs as at 31 December 2009 and of its income and expenditure for the year then ended.

Dafferns LLP  
Chartered Accountants  
Registered Auditors  
Warwick House  
32 Clarendon Street  
Leamington Spa  
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CV32 4PG

13 April 2010