

HASSRA Finance Bulletin – Issue 3 June 2015

Key messages

Insurance

- HASSRA Regions, Chairs and Local Clubs are reminded that National HASSRA provides third party public liability insurance through CSSC for events organised by HASSRA affiliated clubs and associations. Personal accident cover is not provided, so it is important to remind members participating in any HASSRA event that they should consider their own personal insurance requirements.
- When organising events, volunteers should consider using recognised/purpose built venues which carry their own insurance. By using such a venue you effectively impart any personal risk on to the venue.
- The Volunteer toolbox on the HASSRA website includes a section on [insurance](#) offering guidance to clubs.

Club Accounts Excel Spread sheet

- An Excel income and expenditure balance sheet which can be used to record transactions for the accounting year is available in the [finance section](#) of the Volunteer toolbox on the HASSRA website.
- This spread sheet, which has been approved by HASSRA, provides a suitable electronic alternative to clerical cash book accounting. This latest version now includes the facility to record BACS payments received and/or issued via internet/on-line banking systems.
- Full guidance notes are included in the spreadsheet, together with an example containing explanatory notes on completion.

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HASSRA National Finance Committee
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