

HASSRA BOOKING FORM

EVENT: TRAFFORD CENTRE Day Trip

VENUE: MANCHESTER

DATE & TIME: Saturday 9TH OCTOBER 2010

HASSRA MEMBER - HEAD OF PARTY: _____ Hassra Number _____

Home ADDRESS: _____

WORK EMAIL ADDRESS: _____

WORK PHONE NUMBER: _____

MOBILE PHONE NUMBER: _____

FULL NAMES OF ALL Hassra MEMBERS AND GUESTS IN YOUR PARTY, INCLUDING YOURSELF

FULL NAME	STAFF No.	WORK TEL No.	WORK ROOM No.	GUEST (✓)	AMOUNT	OFFICIAL USE ONLY
TOTAL NUMBERS						

COST

£ 4 for members

£ 9 for guests

£ 3 for children

(Please state which pick up point you would like your party to be picked up from – Chris Cooper Coaches)

We will be getting on the bus at: _____

Price includes Return coach travel departing Chris Cooper Coaches at the Central Station from 8.30am and Washington from 8.45 and Darlington 9.15am

IMPORTANT NOTES – PLEASE READ

- The head of the party must be a Hassra member
- All Civil Servants must be members
- Each member can invite up to 3 non Civil Servant guests only.
- Total your costs and pay by cheque to “Hassra North East” **do not pay by cash.**
- Payments cannot be returned unless either the event is cancelled by HASSRA or in the case of individual cancellations; the organiser can sell the places on.
- Bookings made at member's prices cannot be sold on to non-members. Any member found doing so, may be suspended from membership.
- All events are on a ‘first paid – first served’ basis. Bookings only accepted with payment. Places cannot be reserved. No post-dated cheques accepted.
- Please note there may be a delay between sending your booking form in and receiving your confirmation. This is because we have to check memberships and await confirmation that cheques have cleared before issuing confirmation.

Send your completed booking form and cheque via Royal Mail , stating private and confidential to the following address:

**Hassra North East
Lindisfarne House,
Earlsway,
Team Valley,
Gateshead
NE92 1AW.**

CLOSING DATE FOR RECEIPT OF BOOKING FORM – 02/08/2010