

# HASSRA South West

**REGIONAL MANAGER**

Tina Street

Courier: Room G58, Plymouth CSAC

Tel: 01752 726138

**CHAIR**

Sue Waldron

Plymouth CSAC

Tel: 01752 726421

**REGIONAL FINANCE MANAGER**

Harvey Clarke

Courier: 1<sup>st</sup> Floor West Wing, Taunton JCP

Tel: 01823 349519

## REQUEST FOR FUNDING



When to Use this form

- Complete this form to request funding from HASSRA South West
- Please give as much information as possible about the event/activity & costs that you would like subsidised
- After completion, please send to **Tina Street** at the above address
- HASSRA South West will issue an acknowledgement that your request has been received
- Your request will then be considered by the HASSRA South West Board of Management/Finance Committee
- When a decision has been made you will be notified of the outcome

<b>YOUR NAME</b>	<b>OFFICE</b>	<b>SECTION</b>
<b>OFFICE TEL No.</b>	<b>HOME TEL No.</b>	
<b>HOME ADDRESS Including Post Code (Retired Members only):</b>		

<p><b>DETAILS OF EVENT/ACTIVITY</b>                  Venue, Date etc Please give as much information as possible</p>
<p><b>BREAKDOWN OF EXPECTED COSTS / FUNDING REQUIRED</b>                  Please give full details of expected costs eg. Transport Hire, Fuel, Accommodation, Public Transport Costs, Car Mileage, Entry Fees</p>

<b>TOTAL FUNDING REQUESTED</b>	£
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<b>SIGNED</b>	<b>DATE</b>
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<b>FOR OFFICE USE:</b>	
Date Received ...../...../.....	Acknowledgement sent on ...../...../.....
Discussed at .....	meeting on ...../...../.....
Amount Agreed £	
To be taken from.....state designated fund	
Signed..... Date ...../...../.....	