**PROGRAMME AND DELIVERY COMMITTEE**

### 1. General

1.1 The HASSRA Programme and Delivery Committee (PDC) has delegated authority from the Board of Management (BOM) for issues surrounding the delivery of the National business programme of events and activities.

**2. Role**

2.1 The key roles of the PDC are to:

* Review and maintain the programme of National HASSRA Championships
* Review and maintain issues relating to the planning and hosting of the HASSRA Spring and Summer Festivals.

**3. Composition**

3.1 The PDC comprises:

* Chairperson who shall be the HASSRA Programme Delivery Manager
* Programme and Recruitment Team (PRT)
* Two elected volunteer members

**4. Accountability**

4.1 The PDC shall be directly accountable to the HASSRA BOM.

**5. Secretariat**

5.1 Secretariat services are provided from within the committee.

**6. Budgetary Responsibilities**

6.1 The PDC has budgetary responsibility for its own meeting costs and other specific business tasks/areas delegated to it by the BOM.

**7. Electoral Issues**

### HASSRA Programme and Delivery Manager

### 7.1 The Chairperson of the PDC shall be the Programme and Delivery Manager.

### Elected Volunteer Committee Members

7.2 The two volunteer members of the PDC shall be elected at Conference. Both posts will be for terms of three years.

7.3 Should an elected member stand down, resign or otherwise become ineligible to serve the committee before the end of their term, the PDC in consultation with the BOM shall to co-opt a replacement committee member.

7.4 **In 2021, there are two vacancies on the PDC open for election with both posts being for a period of three years each.**

**8. Other Issues**

Deputies

8.1 Members of the PDC who are unable to attend a scheduled meeting are not permitted to nominate a deputy to attend in their place.